

ROTARY DISTRICT 9810 2021 TRAINING ASSEMBLY

On behalf of District Governor Elect Dr Daryl Moran, I invite all members of our District to register for one or more sessions in this year’s ***District Training Assembly***.

The Assembly will be held online via Zoom sessions, scheduled from Sunday 23rd May through to Sunday 30th May. Details of each session are shown in the table below. Registrations may be made through Trybooking, via the following link: <https://www.trybooking.com/BQLTP>

For a number of sessions there is recommended pre-work, primarily in the form of courses on the ***Rotary International Learning Centre***. Undertaking these courses will equip you with *foundation knowledge* for your topic, allowing you to utilise the Zoom session to discuss and share experience and knowledge across the District. To access the Learning Centre, ensure first that you’re logged on to *My Rotary*, then follow the following link, then search for your particular course. RI Learning Centre: <https://my.rotary.org/en/learning-reference>

Please contact me should you have any questions.

PDG Tony Monley OAM

D9810 Learning & Development Chair

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| Topic | Date | Time | Purpose | Recommended Pre-Work |
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| Presidents Elect, Assistant Governors & District Support Team | Sun 23-May | 0900-1030 | To provide guidance on requirements and goals for portfolios within the Club. | Review all relevant material on the DG’s website, especially on the pages for Learning and Development and the DG’s Four Challenges. |
| Presidents Nominee | Sun 23-May | 0900-1030 | To meet the 2022-23 DG and begin networking with peers. | Online learning modules: <i>Club President Basics</i> |
| Club Secretary | Sun 23-May | 1115-1245 | To understand expectations of the role of Club Secretary and where to access resources and assistance. | Online learning modules: <i>Rotary Club Central Resources</i> <i>Club Secretary Basics</i> <i>Club Administration Committee Basics</i> |
| Club Treasurer | Sun 23-May | 1115-1245 | To understand expectations of the role of Club Treasurer and where to access resources and assistance. | Online learning modules: <i>Club Treasurer Basics</i> |
| Foundation Chairs | Sun 23-May | 1345-1515 | To understand expectations of the role of Foundation | Online learning modules: |

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| | | | Chair and where to access resources and assistance. | <i>Club Rotary Foundation Committee Basics</i> <i>Rotary Foundation Basics</i> <i>Club Service Projects Committee Basics</i> |
| Community Service Chairs | Sun 23-May | 1345-1515 | To understand expectations of the role of Avenue of Service Chairs, how to find and structure good projects, and where to access resources and assistance. | Online learning modules: <i>Club Service Projects Committee Basics</i> |
| Vocational Service Chairs | Sat 29-May | 0900-1030 | | |
| International Chairs | Sat 29-May | 0900-1030 | | |
| Youth Chairs | Sat 29-May | 1115-1245 | To understand expectations of the role of the Youth Chair in supporting Rotary's youth programs and in complying with Rotary policies and statutory obligations relating to youth protection. | Online learning modules: <i>Protecting Youth Program Participants</i> |
| Membership Recruitment & Retention | Sat 29-May | 1115-1245 | To understand expectations of the role of the Membership Chair in membership recruitment and retention. | Online learning modules: <i>Club Membership Committee Basics</i> <i>Kick Start Your New Member Orientation</i> <i>Membership</i> <i>Online Membership Leads</i> <i>Strategies for Attracting New Members</i> <i>Your Membership Plan</i> |
| Public Image / Marketing / Communication Chairs | Sat 29-May | 1345-1515 | To understand how to best utilise club and Rotary International resources in public image and marketing. | Online learning modules: <i>Club Public Image Committee Basics</i> <i>Building Rotary's Public Image</i> <i>The Rotary Brand</i> |
| New Members | Sat 29-May | 1345-1515 | To gain an appreciation of the principles underpinning Rotary and the Rotary world beyond their club. | Online learning modules: <i>Rotary Basics</i> <i>Rotary Foundation Basics</i> <i>Rotary Club Central Resources</i> |
| Project Management | Mon 24-May | 1915-2045 | To understand the value of key project management principles in ensuring a successful Rotary project. | |
| Insurance & Risk Management | Tue 25-May | 1915-2045 | To understand the application of risk management principles in protecting Rotary and community members. | |
| Be a Vibrant Club | Wed 26-May | 1915-2045 | To understand the essential ingredients of membership attraction and retention through having an active and vibrant club. | Online Learning Modules: <i>Best Practices for Engaging Members</i> <i>Building a Diverse Club</i> <i>Is Your Club Healthy</i> |

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|-------------------------------------------------|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | <i>Strategies for Attracting New Members</i> <i>Practicing Flexibility and Innovation</i> <i>Leading Change</i> |
| New Clubs – Flexibility & Innovation | Thu 27-May | 1915-2045 | To understand the flexible and innovative club model options now available, to stimulate growth through starting new clubs. | Online Learning Modules: <i>Leading Change</i> <i>Practicing Flexibility and Innovation</i> |
| Productive Meetings | Sun 30-May | 0900-1030 | To understand the application of meeting procedure in a Rotary context, to ensure productive and outcome-focused meetings. | |
| Dynamic Presentations | Sun 30-May | 1115-1245 | To understand the principles of public speaking in ensuring dynamic and engaging presentations. | |
| Fundraising Case Studies | Sun 30-May | 0900-1030 | To share knowledge and experience in how clubs have successfully raised funds in support of their project portfolio. | |
| Hybrid Meetings – Using Technology | Sun 30-May | 1115-1245 | To share knowledge and experience in the use of technology to run hybrid physical / virtual meetings. | |
| Conflict Management | Fri 28-May | 1915-2045 | To equip Club leaders in identifying and resolving conflict within the club. | Online learning modules: <i>Essentials of Understanding Conflict</i> <i>Preventing and Addressing Harassment</i> <i>Diversity, Equity & Inclusion</i> |
| Establishing an Earlyact Club | Thu 27-May | 1915-2045 | To stimulate interest and offer support in the establishment of Earlyact clubs within the District. | Online learning modules: <i>Protecting Youth Program Participants</i> |